



STATE OF SOUTH CAROLINA  
DEPARTMENT OF REVENUE  
**Request To Promoter**

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September 23, 2025

To: Event Promoter, Little River Chamber of Commerce  
Re: Little River Shrimpfest; October 11, 2025

In order to verify compliance with the SC Code of Laws as they pertain to Retail License requirements (SC Code 12-36-510) we are asking you, as the event promoter, to supply the South Carolina Department of Revenue with the following information on the participating vendors:

Owner's Name  
Business Name  
Address  
Phone  
E-mail address  
SC Retail License number\*

\*SCDOR-111 provided for any vendors needing to apply for a Retail License. The form can be copied.

Please use the excel file that has been enclosed to provide the above information. Please send the information via E-mail by **10/03/2025**.

In addition, please confirm whether or not there is a fee for patrons to enter the Little River Shrimpfest. If there is a fee then you may be required to have an Admissions Tax License. If you have such a license please provide your license number. If you do not have an Admissions License then please complete the enclosed L-514 application form and submit it to the Field Events Coordinators listed below.

Additional information about requirements and expectations for events and festivals can be found online at [dor.sc.gov/event-guide](http://dor.sc.gov/event-guide).

The Department of Revenue appreciates your cooperation in this matter.

Sincerely,

Mary Williams  
Collection Coordinator  
[mary.williams@dor.sc.gov](mailto:mary.williams@dor.sc.gov)  
843-492-2021 (phone)



STATE OF SOUTH CAROLINA  
DEPARTMENT OF REVENUE  
**Event Requirements**

FS-150  
(Rev. 09/08/22)  
2200

Letter ID: L0035026263  
Date Issued: September 23, 2025

LITTLE RIVER SHRIMPFEET  
4468 MINEOLA AVE  
LITTLE RIVER SC 29566-8740

**Event: Little River Shrimpfest**

Businesses that conduct event sales more than once in a 24-month period must have a valid South Carolina Retail License, collect Sales Tax, and pay the collected tax to the SCDOR. If you make sales without a valid license, you can be fined up to \$500 for each sale.

If you are a nonprofit or charitable organization, you may be exempt from these requirements.

**What you need to do:**

- Complete a Special Event Affidavit and file a Special Event Return if you:
  - have not made sales in the 12 months prior to the event and
  - do not plan to make sales in the 12 months following the event.
- Register for a South Carolina Retail License if you have made or plan to make sales more than once in a 24-month period:
  - To register for a South Carolina Retail License, complete the Business Tax Application and pay the license fee at [dor.sc.gov/register](https://dor.sc.gov/register).
- If you already have a valid South Carolina Retail License, email your DBA name, your Sales Retail License number, and the letter ID found at the top of this letter to the email address below.

Visit [dor.sc.gov/event-guide](https://dor.sc.gov/event-guide) for more information on filing requirements for special events and festivals.  
Questions? We're here to help. Contact this office:

mary.williams@dor.sc.gov  
South Carolina Department of Revenue  
Mary Williams  
1350 Farrow Parkway  
Suite 200  
Myrtle Beach, SC 29577  
(843) 492-2021



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dor.sc.gov



STATE OF SOUTH CAROLINA  
DEPARTMENT OF REVENUE

**SPECIAL EVENT AFFIDAVIT**

**FS-152**  
(Rev. 3/22/23)  
2202

Event name: Little River ShrimpfestEvent date: 10/11/25-10/12/25

This event must meet the definition of a **Special Event**, according to SC Code Section 12-36-510 (c), which can be found at [dor.sc.gov/policy](http://dor.sc.gov/policy).

You are not required to have a South Carolina Retail License if you have not made retail sales in South Carolina more than once in the current 24-month period, which is defined as:

- Not conducting retail sales in South Carolina in the previous 12 months and
- Not conducting additional retail sales in South Carolina in the next 12 months

If either statement is not true, you must apply for a South Carolina Retail License. Apply online at [dor.sc.gov/register](http://dor.sc.gov/register).

If both statements are true, complete the following application. **This will not register you for a Retail License.**

Additional information about Event and Festival requirements can be found at [dor.sc.gov/event-guide](http://dor.sc.gov/event-guide).

**Section A: Registration Information**

**Type of ownership**

- |  |  |
|--|--|
| <input type="checkbox"/> Corporation   | <input type="checkbox"/> Partnership                                       |
| <input type="checkbox"/> Limited Liability Company filing as:  | <input type="checkbox"/> Professional Association                          |
| <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Single Member | <input type="checkbox"/> Sole Proprietor                                   |
| <input type="checkbox"/> Limited Liability Partnership filing as:  | <input type="checkbox"/> SC Resident <input type="checkbox"/> Non-Resident |
| <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership  | _____ years & _____ months lived in SC                                     |
| <input type="checkbox"/> Limited Partnership   |  |

**ID Type**

FEIN \_\_\_\_\_  
SSN \_\_\_\_\_

**Business Names**

Legal \_\_\_\_\_  
DBA \_\_\_\_\_

**Section B: Owner, Partner, Officer, and Member Information**

Social Security Number	Name	Title	Phone	Home Address	Ownership percentage

**Section C: Business Addresses**

**Mailing address**

\_\_\_\_\_  
Street address  
\_\_\_\_\_  
City State  
\_\_\_\_\_  
ZIP In care of \_\_\_\_\_

**Physical address (No PO Box)**

\_\_\_\_\_  
Street address  
\_\_\_\_\_  
City  
\_\_\_\_\_  
ZIP County Municipality (required)

**Section D: Banking Information**

Financial Institution	Phone number	Email
_____	_____	_____

**Section E: Signature**

I agree to collect and pay the applicable Sales Tax for the county I am selling in on the provided FC-1, Special Event Sales Tax Return.

I understand that if the SCDOR's records indicate that this business made sales in the current 24-month period, then a Retail License will be issued and I will be billed for the license fee.

I certify that the information on this affidavit is correct, true, and complete to the best of my knowledge.

_____	_____	_____
Title	Signature of owner, at least one partner, or corporate officer	Date will auto fill when signed

We prefer you to email this completed form prior to the event using the contact information below. If this is not possible, it can be turned in to the Revenue Officer at the event.

SC Department of Revenue  
Attn: Mary Williams  
[mary.williams@dor.sc.gov](mailto:mary.williams@dor.sc.gov)

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dor.sc.gov



STATE OF SOUTH CAROLINA  
DEPARTMENT OF REVENUE  
**SPECIAL EVENT SALES TAX RETURN**

**FC-1**  
(Rev. 2/7/22)  
6418

Event name: Little River ShrimpfestEvent date: October 11-12, 2025

Each retailer is required by law to keep records of gross sales, as they are necessary to determine the correct amount of tax due. **The Sales Tax applicable in this county is 8 %.**

1. Total gross taxable sales \$ \_\_\_\_\_
2. Sales tax rate x 8 %
3. Sales Tax due (multiply line 1 and line 2) \$ \_\_\_\_\_

\_\_\_\_\_  
Print name\_\_\_\_\_  
Signature\_\_\_\_\_  
Date\_\_\_\_\_  
Name of business\_\_\_\_\_  
Phone number\_\_\_\_\_  
Street address\_\_\_\_\_  
City\_\_\_\_\_  
State\_\_\_\_\_  
Zip

- Contact Mary Williams at 843-492-2021 if you have any questions.
- Mail completed form with a check, money order or cashier's check made payable to SCDOR to:

SC Department of Revenue  
Attn: Mary Williams  
1350 Farrow Parkway, Ste. 200  
Myrtle Beach, SC 29577

**MUST BE POSTMARKED BY 10/28/25 (5 days after Event ends)**

Additional information about Event and Festival requirements can be found at [dor.sc.gov/event-guide](https://dor.sc.gov/event-guide).

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